



### ICNA Annual Convention

Baltimore Convention Center | Baltimore, MD

May 24-26, 2025

# SHOW INFORMATION

M153700525

## Booth Package

Items provided in your booth, per exhibitor:

- 8' High Backwall Drape with 3' High Sidewall Drape
- 7" x 44" Cardstock Identification Sign
- 6' x 30" Skirted Table - Blue
- 2 Side Chairs
- 1 Wastebasket

Please note, Monday, May 26, Memorial Day, is considered a union holiday. Other than personally owned vehicle (POV) labor assistance, any labor performed on this day will be charged double time rates.

A POV is defined as any vehicle delivering directly to showsite, that is NOT a common freight carrier. POVS may not deliver to the advanced warehouse.

## Show Colors

Show Drape Color(s): Blue, Lime Green

Aisle Carpet Color: Red, Peacock

## Exhibit Show Schedule

### GENERAL EXHIBITOR MOVE-IN

**NO MOVE IN ALLOWED ON SATURDAY, MAY 25, 2024.**

**Direct to Show Site Shipments can ONLY be delivered on the following days.**

Thursday, May 22, 2025 • 8:00AM to 3:00PM

Friday, May 23, 2025 • 8:00AM to 5:00PM\*

Friday Prayer held at 2pm in Convention Center

### EXHIBIT HOURS

Saturday, May 24, 2025 • 10:00AM to 11:00PM

Sunday, May 25, 2025 • 9:00AM to 11:00PM

Monday, May 26, 2025 • 8:00AM to 4:00PM

### EXHIBITOR MOVE OUT

Monday, May 26, 2025 • 4:00AM to 8:00PM

**NO MOVE OUT ALLOWED BEFORE MONDAY, MAY 27 AT 4:00PM**

### FREIGHT REROUTE BEGINS\*

\*All outbound carriers must be checked in by this time

Monday, May 26, 2025 | 8:30PM

Any freight remaining on showsite after 8:30PM will be shipped at the exhibitor's expense.

## IMPORTANT DEADLINES

### Discount Price Deadline for Custom Shepard Rentals

Thursday, April 24, 2025

### First Day for Warehouse Deliveries Without a Surcharge

Thursday, April 24, 2025

\* Material Handling rates will apply

### Discount Price Deadline for Standard Shepard Orders

Friday, May 2, 2025

### Last Day for Warehouse Deliveries Without a Surcharge

Thursday, May 15, 2025

\* Material Handling rates will apply

### Last Day for Warehouse Deliveries\*

Monday, May 19, 2025

\* Date indicated is last day freight can arrive to advanced warehouse with guarantee of delivery to booth for exhibitor move-in.

### First Day Freight Can Arrive at Show Site

Thursday, May 22, 2025 | 8:00AM\*

\* Material Handling rates will apply

## Shipping Addresses

### ADVANCE WAREHOUSE SHIPMENT ADDRESS

Exhibiting Co. Name & Booth Number

ICNA Annual Convention

c/o Shepard Exposition Services

7079 Oakland Mills Rd

Columbia, MD 21046

Warehouse hours: Monday - Friday 8:00AM - 4:00PM

### DIRECT TO SHOW SITE SHIPMENT ADDRESS

c/o Shepard Exposition Services

Exhibiting Co. Name & Booth Number

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Baltimore Convention Center

1 West Pratt Street

Baltimore, MD 21201

